

**Position: Scale A Fixed Term Teacher Position Terms 3&4 2022**

Thank you for your interest in a Scale A position at our school for Terms 3&4 2022. We look forward to receiving your application.

Tawa Intermediate is a large urban school situated 20 minutes from the centre of Wellington City. We have a roll of 550 children and we are passionate about providing our students with empowering and rewarding learning experiences. We support our children to develop academically, culturally, physically and socially. We invite children to participate in a wide range of activities, from our choirs and orchestra to sporting teams and academies for children showing talent in the performing and visual art areas.

We believe that a great school is full of adults working together to make a difference to the lives of students. Teachers are supported to be the best they can be and given up to date resources to use with their classes. We place a large focus on professional learning. We hold our main professional learning session on a Wednesday morning between 8:00am and 9:00am.

We believe schools need to be relevant to the age in which we live. To help us achieve this we encourage the use of ICT for learning. You do not have to be an ICT expert to work in our school but you do need to be digitally literate, and willing to learn and to try things in new ways. We are also keen to hear about your other skills and talents that might set you apart from other applicants.

Our school has a web site which I would encourage you to visit at [www.tawaint.school.nz](http://www.tawaint.school.nz). I am also happy to answer any questions you may have either by phone (04) 232 5201, email [principal@tawaint.school.nz](mailto:principal@tawaint.school.nz) or if you would like to visit our school we would be delighted to show you around.

We look forward to hearing from you soon.

Yours sincerely

Keith Rickard

**Acting Principal**

## **Tawa Intermediate School**

### Job Description and Key Qualities

#### Scale A Teacher

We are looking for the following key qualities:

- passion and skill for teaching;
- a lifelong learner;
- outstanding people skills;
- excellent communication skills;
- confident ICT user;
- excellent organisational and classroom management skills and;
- a role model: hard working, committed to improving learning through reflective practice;
- (This role is suitable for beginning teachers)

### **To Apply**

Please send the completed application form, a letter of application and a CV including:

- qualifications;
- interests beyond school;
- recent professional learning record;
- professional history;
- copies of qualifications;

Applications close at midday on Monday 23 May 2022.

# Application Form

Position applied for: **Scale A Teacher**

## Personal Details

Surname \_\_\_\_\_

Given names \_\_\_\_\_

Address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Contact phone: home: \_\_\_\_\_ work: \_\_\_\_\_ mobile: \_\_\_\_\_

Registered Teacher Status	<input checked="" type="checkbox"/>	Registration No.
Registered teacher	<input type="checkbox"/>	
Provisionally registered	<input type="checkbox"/>	
Not registered	<input type="checkbox"/>	

<b>Present Teaching Position</b>				
School				
Date appointed				
Type of appointment	Permanent	Full time	Part time	Relieving
<i>(please circle)</i>				

## Confirmation

1. I certify that the information given in this application is, to the best of my knowledge, correct. I understand that the claims made in my application may be checked.
2. I am currently registered to teach in New Zealand
3. In accordance with the Privacy Act, I authorise the board of trustees to obtain further information from the referees listed in this application and I consent to the referees disclosing such information to the board.
4. I authorise the board of trustees to make inquiries in relation to my application and consent to the disclosure of information to the board by such persons to whom enquiry is made, on matters pertinent to this appointment.
5. Offences against the law. Cross out the statement that doesn't apply to you.
  - I have never been convicted of an offence against the law, (excluding minor traffic convictions).
  - I have been convicted of an offence against the law. (Please give details and dates):

Applicant's Signature: \_\_\_\_\_

Date : \_\_\_\_\_

## Referees

***Please provide the names and contact details of three referees below.  
Referee's reports are confidential to the board. Referees will only be  
contacted for candidates who are short-listed.***

### Referee's Details

<b>Full Name</b>	
<b>Position</b>	
<b>Relationship to the applicant</b>	
<b>Contact Telephone - Work:</b>	
<b>Contact Telephone - Private:</b>	
<b>Contact Telephone - Mobile</b>	

### Referee's Details

<b>Full Name</b>	
<b>Position</b>	
<b>Relationship to the applicant</b>	
<b>Contact Telephone - Work:</b>	
<b>Contact Telephone - Private:</b>	
<b>Contact Telephone - Mobile</b>	

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<b>Full Name</b>	
<b>Position</b>	
<b>Relationship to the applicant</b>	
<b>Contact Telephone - Work:</b>	
<b>Contact Telephone - Private:</b>	
<b>Contact Telephone - Mobile</b>	