

Meeting: **Thursday, 15 June 2023**

Location: **Staff Room**

Time: **5.30 pm**

Present: Heather Richardson, Malcolm Davidson, Gemma Goldfinch, Prisca MacDonald, Sarah Stephens, Nadia Te Hiua, Nirvana Wi-Neera

Apologies: None

In attendance: Sophie Menzies and Deajah Nickel (student council) Carol Walter (board secretary)

1. **Karakia**

2. **Whakataukī** *Nā tō rourou, nā taku rourouka ora ai te iwi*
With your food basket and my food basket the people will thrive

Agenda

3. **Conflicts of Interest**

There were no conflicts of interest to declare.

5. **Minutes**

Moved to accept the minutes of the previous meeting: H Richardson / S Stephens. Carried.

6. **Matters arising**

There were no matters arising.

7. **Register of motions 2023**

Accepted as read.

8. **Correspondence**

Matters arising from the correspondence:

- Note: Ūpane breakfast 20 June
- Moved to delegate voting at NZSTA conference 2023 to N Wi-Neera - H Richardson / M Davidson. Carried.

Moved to accept the correspondence - H Richardson / P MacDonald. Carried.

9. Student council report

Sophie Menzies and Deajah Nickel presented a report on behalf of the student council. There were 3 main areas of discussion:

- Changing rooms - students would like a better solution for changing in and out of PE uniform.
- Bathroom cleanliness - overall in need of improvement.
 - Class passes should be used more
 - Maybe make posters or have bathroom monitors.
 - Check what other intermediate schools do.
- Re-usable ice packs - it was felt that the high usage of plastic bags was wasteful and options could be explored.

Catherine Burrage joined the meeting

It was also reported that the student council has 17 representatives - one from each class. The council were looking at charities that they would like to support

H Richardson thanked them for the report and for attending the board meeting to present it.

S Stevens, S Menzies and D Nickel left the meeting.

10. Ngāti Toa

N Wi-Neera presented the report. There is a trustees' breakfast hosted by Ūpane on 20 June. Board members can RSVP to N Wi-Neera directly. The Innovation village is progressing; this is a pilot programme with Mana College focusing on technology. A report will be generated and used to inform the next steps.

A new business development manager and resource person has been appointed.

Ngāti Toa are collaborating with ERO on iwi success evaluation indicators from kindergarten through to college within Te Hurihanganui. This will be an opt-in model. A careers expo will be held 5 Oct in Te Rauparaha Arena

NZSTA is now supporting iwi members onto school boards of trustees.

11. Enrolment scheme A follow up letter should now be sent to keep the process moving. P MacDonald shared a draft letter and amendments were made. It was agreed to include Ngāti Toa in the distribution.

Moved to send the follow-up letter to Ministry of Education - H Richardson / N Te Huia. Carried.

12. AIMS games

P MacDonald reported that three teams are wanting to attend the national AIMS games this year; there was a need to review its value. While it is important to have a focus on sporting excellence, there also needs to be opportunities for other students. Teams will fund-raise so there is no cost to the school but it does take a considerable amount of administration time. It was suggested that there may be other regional opportunities that would allow more students to take part.

Moved to proceed with three teams attending AIMS Games 2023 - C Burrage / P MacDonald. Carried.

13. Strategic plan

C Burrage reported on the meeting held. It was important that existing channels are used to get a wide range of views. Another meeting is scheduled for Tuesday 20th @ 6:30pm. N Te Huia will join the sub-committee.

13. Policy review - term 2 assurances

P MacDonald presented assurances for term 2 in accordance with School Docs annual schedule covering:

- Digital technology and Cyber safety
- Computer security and Cybersecurity
- Student attendance
- Health education
- Child protection
- Abuse recognition & reporting
- Evacuation & emergency kits
- Expenditure

Risk Management was also reported on.

Moved to accept the Board assurances for term 2 - H Richardson / G Goldfinch. Carried.

14.1 Principal's report

P MacDonald presented the principal's report. Leadership were exploring vision and values which will help inform strategic work. The notion of service is coming through strongly and this needed to be made more explicit. Student voice will be sought. Another focus was in IT & STEM with a need to build capacity in this area.

A Pasifika fono was held 14 June which went very well. A whanau hui is scheduled for next week

Moved to accept the principal's report - P MacDonald / N Te Huia. Carried

14.2 Finance report

H Richardson presented the finance report. There was discussion around how other schools present finances to boards. It was questioned whether, from a governance point of view, there were sufficient reserves. Work was continuing on the asset replacement cycle, which needs to be more formalised.

Moved to accept the finance report - P MacDonald / H Richardson. Carried

14.3 Property Report

P MacDonald presented the property report. The Ministry Adviser for TIS has been promoted; there have been 3 Advisors in the last 18 months which makes it difficult to maintain momentum.

The current priority is room 17 but there is no clarity about criteria for the funding. The hall roof will be replaced over July holidays. Scaffolding will go up soon; hopefully the open evening scheduled for 27 July won't be affected.

Learning support modifications (stage 2) are under way for the PC suite.

Moved to accept the property report - H Richardson / M Davidson. Carried.

4.4. Health and Safety

P MacDonald presented the health & safety report; there were only minor issues to report.

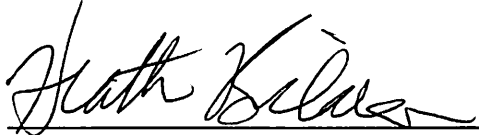
Moved to accept the health & safety report - H Richardson / G Goldfinch. Carried.

15. In-committee

Moved that the public be excluded from the following part/s of the proceedings of this meeting on the grounds that the matter is one regarding students and the reason is to protect the privacy of the individual/s. This motion is proposed to comply with Sec 48 of the LGOI & M Act 1987 and the special requirements when moving to exclude the public - H Richardson / P MacDonald. Carried.

There being no further business the meeting closed at 7:20 pm

Next Meeting – scheduled for Thursday, 3 August 2023

Signed:  _____

Heather Richardson (Presiding Member)

Date: 03 Aug 2023