

Meeting: **Thursday, 7 September 2023**

Location: **Staff Room**

Time: **5.30 pm**

Present: Heather Richardson, Malcolm Davidson, Gemma Goldfinch, Prisca MacDonald, Nadia Te Huia, Sarah Stephens, Nirvana Wi-Neera, Catherine Burrage

In attendance: Coralee Grantham

1. **Karakia**
2. **Whakataukī**

Whatungarongaro te tangata, toitū te whenua *As people disappear from sight, the land remains*

Agenda

3. **Conflicts of Interest**

There were no conflicts of interest to declare.

4. **Minutes**

Moved to accept the minutes of the previous meeting: H Richardson/N Te Huia. Carried.

4a Matters arising from the minutes

Nadia's surname is spelt wrong in the list of attendees.

5. **Register of motions 2023**

Accepted as read.

6. **Correspondence**

6a. Matters arising from the correspondence

There were no matters arising.

Moved to accept the correspondence - G Goldfinch / C Burrage. Carried.

7. Ngāti Toa.

Nirvana reminded the meeting about the Te Hurihanganui breakfast on 12 September. Please RSVP if you are going to attend.

8. Policy review

8.1 Health education

P MacDonald spoke to questions about how communication on the puberty document with the community was achieved and how parents opted out of the parts of the teaching.

Statement to be put on the website.

Moved to accept the Health Education statement - H Richardson/P Macdonald - Carried.

8.2 Term 3 assurances

- Safety management system (H&S)
- Searches, surrender and retention of property
- Physical restraint
- Stand-down, suspension & exclusion

Moved to accept the above assurances - S Stephens/ M Davidson - Carried.

8.3 Maori Education Policy

P MacDonald spoke to the process and feedback from Rongohia te Hau

Move to accept review - C Burrage/N Wi-Neera carried.

10. Principal's Well-being and Leadership Fund

The Board agreed the Professional Learning and Sensitive Expenditure policies provide enough accountability for this Fund

Move to accept H Richardson/S Stephens

The Board agreed that the 2023 amount (paid September 2023) can be held over til 2024 for expenditure.

Move to accept - C Burrage/N Wi-Neera

11. Alcohol Policy Proposal

G Goldfinch presented the social committee proposal.

Full and frank discussion was held around this proposal. P MacDonald to put together a reply to the social committee outlining the Board's view.

12. Reports

12.1 Principal's report

P MacDonald presented the principal's report.

Moved to accept the principal's report -. P MacDonald / H Richardson Carried.

12.2 Finance report

H Richardson presented the finance report.

Banked staffing no longer able to be accessed.

Moved to accept the finance report for August - H Richardson / S Stephens Carried

Action point: Heather to investigate finance and property NZSTA sessions for the Board.

12.3 Property Report

P MacDonald presented the property report.

Internal asbestos work completed.

Teachers have moved back into the learning support space upstairs.

The pricing for the site access work for learning support has begun.

Moved to accept the Property report for August - P MacDonald/M Davidson Carried

12.4. Health and Safety

P MacDonald presented the Health and Safety report.

Moved to accept the Health and Safety report for August - H Richardson /N Te Huia Carried

13. In-committee

Moved that the public be excluded from the following part/s of the proceedings of this meeting on the grounds that the matter is one of personnel and the reason is to protect the privacy of the individual/s. This motion is proposed to comply with Sec 48 of the LGOI & M Act 1987 and the special requirements when moving to exclude the public -

There being no further business the meeting closed at 7:07 pm with a closing karakia.

Next Meeting – scheduled for Thursday, 26 October 2023

Signed:  _____

Heather Richardson (Presiding Member)

Date: 06 Nov 2023