

Meeting: **Thursday, 21 March 2024**

Location: **Staff Room**

Time: **5.30 pm**

Present: Heather Richardson, Catherine Burrage, Malcolm Davidson, Sophia Jasinski, Prisca MacDonald, Sarah Stephens, Nadia Te Huia.

Apologies: Nirvana Wi-Neera

In attendance: Carol Walter

1. **Karakia**
2. **Whakatauki**

Ka oho te wairua, ka mataara te tinana, he aroha ki te aroha, ka kaa te rama.

When the spirit is awakened, when the body is alert, when love is unconditional, enlightenment follows.

Agenda

3. **Uniform**

David Flynn from Argyle joined the meeting online; he spoke to options around revamping the uniform in response to the student council presentation. N Te Huia and P MacDonald to discuss next steps, aiming to report back at the June meeting.

H Richardson thanked D Flynn for his attendance and input. D Flynn left the meeting.

4. **Conflicts of Interest**

There were no conflicts of interest to declare.

5. **Minutes**

Moved to accept the minutes of 15 February 2024. H Richardson / N Te Huia. All in favour. Carried

6. **Register of motions 2024**

Accepted as read.

7. Correspondence

There were no matters arising from the correspondence.

Moved to accept the correspondence - H Richardson / C Burrage. All in favour. Carried.

8. Ngāti Toa.

N Te Huia noted that Ngāti Toa were performing at the regional kapahaka championship this weekend.

9. Strategic planning

P MacDonald outlined the draft strategic plan. The STEM teacher, Clark Williams, designed icons for each value. A parent focus group had been held with discussion mostly around equity & inclusion. Outcome statements need to be more learner focused. Parents wanted students to learn but also to have opportunities to find their passion. This included the need to look beyond themselves; a service element. The vision may need word-smithing; C Burrage to fine-tune.

N Te Huia talked about the reporting and how it focuses on academic achievement; it was felt there was a need to recognise other areas and look at the whole child. School has reasonable flexibility as to how and what they report on.

Moved to accept the strategic plan: N Te Huia / S Stephens. All in favour. Carried.

10. International students

P MacDonald gave an update on the international students programme; this will require an initial outlay. Karen Knapp, ESOL teacher, is starting to take on this portfolio. P MacDonald to prepare a briefing paper with outline of income/expenditure for the next board meeting.

11. Policy review

The following policies were tabled and reviewed:

- Te Tiriti o Waitangi
- Board responsibility
- Parent involvement
- Communicating with parents
- Documentation & self-review
- School planning & reporting
- Reporting to parents

There was discussion around the reporting to parent policy - how to include whanau voice and whether the school was looking at what is being reported on?

Moved to accept the listed policies. H Richardson / N Te Huia. All in favour. Carried.

P MacDonald outlined the 2 new regulations:

- Timetable requirements - this is a new requirement to teach reading, writing and maths for one hour a day each. P MacDonald advised there needed to be further clarity on what will be required and how it is measured. Discussions with other intermediate schools would indicate that TIS is on par. Work was underway about how numeracy & literacy is delivered, and how it is integrated into other subjects. Evidence suggests that regular instruction in these areas is beneficial but making it a compliance matter negates this.
- Phones - this was already in place at TIS.

H Richardson, on behalf of the board, expressed appreciation to the staff for their mahi in this area.

The following assurances were tabled and reviewed:

- School planning & reporting
- Learning support
- Health education
- Safety management
- Healthcare
- Digital technology

The standard 2 assurances reported on each term were also reported on

- Risk management
- Planning & preparing for emergencies, disasters & crises

Moved to accept all assurances including timetable and phone requirements. H Richardson / S Stevens. All in favour. Carried.

12. Reports

12.1 Principal's report

P MacDonald presented the principal's report. There is a plan to take SLT to Melbourne to look at schools and their various programmes.

Moved to accept the principal's report - P MacDonald / N Te Huia. All in favour. Carried.

12.2 Finance report

M Davidson presented the finance report.

Moved to accept the finance report for February 2024 - M Davidson / P MacDonald. All in favour. Carried

Moved to accept the draft 2023 annual report - M Davidson / H Richardson. All in favour. Carried.

12.3 Property Report

H Richardson presented the property report.

Moved to accept the property report - H Richardson / S Stephens. All in favour. Carried.

12.4. Health and Safety

P MacDonald presented the Health and Safety report.

Moved to accept the health and safety report for - P MacDonald / S Jasinski. All in favour. Carried

There being no further business the meeting concluded at 7:02pm with a closing karakia.

Next Meeting – scheduled for Thursday, 21 May 2024

Signed: 

Heather Richardson (Presiding Member)

Date: 16 May 2024