

Meeting: **Thursday, 16 May 2024**

Location: **Staff Room**

Time: **5.30 pm**

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Present: Heather Richardson, Malcolm Davidson, Sophia Jasinski, Prisca MacDonald, Sarah Stephens, Nadia Te Huia.

Apologies: Catherine Burrage.

In attendance: Carol Walter.

**1. Karakia**

**2. Whakataukī**

Whatungarongaro te tangata, toitū te whenua  
*As people disappear, the land remains*

**Agenda**

**3. Student achievement**

P McDonald presented the report on student achievement as at the start of the year. The challenge with intermediates is that the students are here for such a short time; specific cohorts can change longitudinal data significantly. Standardised testing is useful to inform and support overall teacher judgement. This is a richer approach but not currently formalised. Assessments are done twice a year. Data is measured against a national reference sample which is static. Data shows TIS doing well in maths; it was suggested this may be an outcome of Kahui Ako work. Staff are currently working on assessment models.

Report received with thanks.

**4. Conflicts of Interest**

There were no conflicts of interest to declare.

**5. Minutes**

\* Moved to accept the minutes of 21 March 2024. S Jasinski / S Stephens. All in favour. Carried

**6. Register of motions 2024**

Accepted as read.

## **7. Correspondence**

P MacDonald pointed out the various paid union meetings to be held shortly.

H Richardson reminded members about the poutama pounama hui.

H Richardson reported on the joint board meeting at Tawa College, which was useful and informative.

\* Moved to accept the correspondence - H Richardson / N Te Huia. All in favour. Carried.

## **8. Ngāti Toa.**

N/a

## **9. NZSTA conference**

The annual conference is to be held 6-9 June in Wellington.

\* Moved to appoint H Richardson as TIS delegate to the AGM - N Te Huia / P MacDonald. All in favour. Carried.

The various remits were discussed.

\* Moved to vote in favour of all three remits - N Te Huia / S Stephens. All in favour. Carried.

S Stephens left the meeting.

## **10. Annual report 2023**

In terms of Analysis of Variance our Māori learners are not doing well at reading. Research around good readers suggests those with 'life experience' do better, possibly as a result of being able to relate to events and concepts.

TIS is implementing the Code; a structured literacy programme introduced last year. Māori achievement in general is concerning; a high number have challenges related to attendance and behaviours with significant barriers to success.

\* Moved to accept the annual report - M Davidson / N Te Huia. All in favour. Carried.

## **11. Strategic Plan**

Moved to accept the final plan as tabled at the last meeting - H Richardson / S Jasinski. All in favour. Carried.

## **12. Annual plan 2024.**

This is still in need of some fine-tuning; defer to next meeting to look at in more detail.

## **13. International students**

PM presented paper outlining the proposed international students programme, covering rationale, costs and planning.

\* Moved to provide financial contribution through the budgeting process - N Te Huia/H Richardson. All in favour. Carried.

## **14. Reports**

### **14.1 Principal's report**

P MacDonald presented the principal's report.

Of note was the report on the use of the Principals well-being fund. This included the income and expenditure to date and the outcomes gained from the course.

P MacDonald advised that merits are being changed towards an holistic awards scheme similar to the Duke of Edinburgh. This was more reflective of the whole student and played to their strengths. It was noted that students are only here for 2 years; in order to make this a meaningful developmental period, an 8-term concept was being developed.

Mihi to Emma Haves-Jonathan for her mahi in organised the whanau hui.

\* Moved to accept the principal's report - P MacDonald / H Richardson. All in favour. Carried.

### **14.2 Finance report**

M Davidson presented the finance report. The school was in a good financial position. Some expenses had increased but were balanced with corresponding income lines. The healthy surplus to date related to higher grants (from more students) and wages settlements.

The 2023 Audit is progressing well.

\* Moved to accept the finance report for April 2024 - M Davidson / N Te Huia. All in favour. Carried

### **14.3 Property report**

H Richardson presented the property report.

The final stages of the SIP hall project are about to commence. There was not quite enough in the funding to fully complete the work and it was agreed that the board use some surplus funds to finance the hall flooring. Quotes had been received ranging from \$29,000 to \$38,000 + GST. As this is a leasehold improvement, the Ministry need to approve the expenditure.

\* Moved to apply to Ministry of Education for permission to use board funds to \$38,000+GST to recarpet the hall floor - H Richardson/M Davidson. All in favour. Carried.

There were ongoing issues with the cleaners; it was agreed that management can decide if and when to carry out a Request for Quote process.

\* Moved to accept the property report - H Richardson / P MacDonald. All in favour. Carried.

### **14.4. Health and Safety report**

P MacDonald presented the Health and Safety report. It was noted that Covid-19 cases were rising.

\* Moved to accept the health and safety report for - P MacDonald / S Jasinski. All in favour. Carried.

**15. Public excluded business**

\* Moved that the public be excluded from the following part/s of the proceedings of this meeting on the grounds that the matter is one of personnel and the reason is to protect the privacy of the individual/s. This motion is proposed to comply with Sec 48 of the LGOI & M Act 1987 and the special requirements when moving to exclude the public - H Richardson / M Davidson. All in favour. Carried.

There being no further business the meeting concluded at 7:29pm with a closing karakia.

Next Meeting – scheduled for Thursday, 20 June 2024

Signed:



Heather Richardson (Presiding Member)

Date:

08 Aug 2024